

# **Children's Minister (Part-Time)**

**Neill's Creek Baptist Church – Angier, NC**

## **Position Overview**

The Children's Minister provides leadership, coordination, and spiritual guidance for ministries serving children from preschool through 5th grade. This role partners with church leadership, volunteers, and families to nurture children's spiritual growth, introduce foundational Christian beliefs, and foster meaningful connections within the church and community.

## **Key Responsibilities**

### **Sunday Morning Leadership**

- Engage and welcome first-time families with young children before worship, providing introductions and nursery directions as needed.
- Facilitate children's involvement in worship through Scripture reading and participation in the lighting of worship candles.
- Deliver a Children's Sermon (5 minutes or less) during the Sunday morning worship service.
- Lead Children's Church (30–40 minutes) following the Children's Sermon, providing age-appropriate worship, Bible teaching, and discipleship.
- Oversee volunteers who assist with supervision and programming during Children's Church.
- Organize Children's Church into age-based groups when attendance or developmental needs require.
- Collaborate with children's Sunday School teachers to align weekly lessons with the Children's Church teaching.

### **Midweek Programming**

- Lead Wednesday Night Programming during the school year (approximately 1 hour weekly).
- Teach Bible study, Christian discipleship, and missions with opportunities for music and worship.
- Coordinate and supervise volunteers supporting midweek programming.

### **Special Events & Seasonal Programming**

- Plan, coordinate, and recruit volunteers for special children's ministry events, such as:
  - Easter Celebration/Spring Fling
  - Fall Festival
  - Family Fun Day
  - Christmas Events
- Encourage active participation and shared ownership among parents and church members.
- Introduce creative and engaging ideas to enhance children's ministry events.

### **Vacation Bible School (VBS)**

- Provide leadership for Vacation Bible School in collaboration with the VBS Director.
- Recruit and assign volunteers, organize schedules, and oversee all aspects of VBS planning and execution.

### **Outreach & Missions**

- Create opportunities for children to engage in service, outreach, and mission activities, including camps and community partnerships.
- Support efforts to connect with unchurched children and families through outreach initiatives.

### **Volunteer Recruitment & Support**

- Recruit, train, and support adult and youth volunteers within the children's ministry.
- Assist the nominating committee in identifying and selecting teachers for children's Sunday School.
- Provide support to the nursery coordinator as needed.

### **Relationships & Pastoral Care**

- Build and maintain relationships with children and families involved in the ministry by walking alongside them in their spiritual development.
- Participate in outreach efforts such as neighborhood events and community activities.
- Invite, welcome, and engage new and returning families, helping them and their children feel connected and integrated into the church family.
- Be familiar with referral processes for child and family counseling and provide guidance in partnership with the Senior Pastor.

### **Safety & Security**

- Ensure a safe, secure environment for children on and off campus during church-sponsored activities.
- Assist volunteers through the background check process, helping foster a safe and caring environment within the Children's Ministry.
- Follow church policies and procedures related to child safety.
- Be prepared to use first aid and church safety protocols.  
*Certification in First Aid, AED, and CPR is preferred.*

### **Budget & Administration**

- Prepare annual children's ministry budget requests, including VBS, in collaboration with the Children's & Youth Council.
- Submit line-item requests for workshops, conferences, and continuing education opportunities as appropriate.

### **Accountability & Reporting**

The Children's Minister is expected to:

- Attend monthly staff meetings
- Work alongside the Children's & Youth Council to co-lead monthly meetings and support intentional planning for upcoming and future children's ministry programs.
- Submit a monthly written summary of events for the church newsletter.
- Present quarterly ministry updates to the congregation during Ministry Celebration Sundays (3–4 times per year)
- Participate in an annual performance evaluation with the Children's & Youth Council, Senior Pastor, and Personnel Committee

### **Position Details**

- **Schedule:** Part-time, approximately 20 hours per week
- **Compensation:** Based on experience and education

### **Application Information**

Neill's Creek Baptist Church is prayerfully seeking a part-time Children's Minister to support and grow a thriving children's ministry of approximately 20–30 children.

To apply, please submit a resume by March 1, 2026:

- **Email:** [ncbc@embargmail.com](mailto:ncbc@embargmail.com)
- **Mail:** Neill's Creek Baptist Church  
4200 Neill's Creek Rd.  
Angier, NC 27501
- **Website:** [www.neillscreek.org](http://www.neillscreek.org)
- **Phone:** 919-639-6126